

PERCHE BAPTIST CHURCH BUILDING POLICIES

Special Event Building Use

20301 Perche Church Road, Clark, MO 65243

Member and non-member* Weddings and Outside Group Usage

Building and Premises Regulations and Restrictions

01. No alcoholic beverages on premises.
02. No smoking inside any buildings.
03. No nails, thumbtacks, or staples stuck in walls, pews, wood trim, or tables
04. No throwing of rice, confetti, ect., on the premises. Birdseed may be used outside only.
05. All paper and food supplies are the responsibility of the attending party.
06. All vehicles are to remain on drive and parking area.
07. No animals in any enclosed building at any time.
08. Only dripless candles are to be used.
09. No sales may take place in the sanctuary, to include any display of sale items.
10. Perche Baptist Church does not recognize or tolerate same sex marriages or relationships and will not permit any such or similar activities on the premises.
11. No long-term parking of vehicles, trucks, campers, or RV's except for church or cemetery functions. Duration of parking is to coincide with length of church function. Additional arrangements must be worked out with trustees.
12. No overnight stays without prior approval.

Care and Maintenance of Church Facilities

01. Close all windows and doors upon departure.
02. Turn off all lights upon departure.
03. Wash and store away all dishes and kitchen supplies upon departure.
04. Empty and remove all trash from premises.
05. Leave all tables and furnishings as found upon arrival.
06. Return thermostats to original settings (program) upon departure, in all buildings.
07. Facilities and use of church equipment must have approval of the church trustees.
08. Floors, counters, and carpet to be cleaned after use and in same condition as before use.
09. Movement of the piano must be pre-arranged and under the direct supervision of the church trustees.

Any damage to facilities will be charged at replacement cost to the person in charge of event and/or his representative.

Type of event _____ Person in charge of event _____

Resp. party phone # _____ Address _____

Date(s) of event _____ Time _____

Expected arrival date and time _____ Departure date and time _____

I have read and understand these guidelines.

Signature (or that of his representative) _____ Phone _____

Name of attending clergy (if applicable) _____

Building use charges for non-members: \$300.00 is due thirty days in advance of event. \$150.00 will be returned to the person in charge if building(s) are left clean and there is no damage to property. **Make checks payable to: Perche Baptist Church.**

Audio equipment/Technician use for non-members: Pre-arrange use with technician prior to event. There is an additional \$50.00 charge for this service.

In case of emergency or further information:

Ben Guile, Trustee 573-687-3770

Lewis Cox, Trustee 573-256-8859

Stacy Carr, Trustee 573-875-5778

Larry Freeman, Trustee 573-875-5887

Troy Robertson 573-641-4652

Cole Calloway-Hodson, Pastor 573-682-4699

Perche Church, its members, or representatives are not responsible for any accidents, injuries, or loss while on Perche Baptist Church Property.

Approved by _____ Date _____

*Member is defined as individual themselves being a church member or bride, groom, father, mother, son, daughter, brother, or sister of member.